

**DIVISION OF HEALTH PROFESSIONS
DIVISION MEETING**

February 7, 2006, 12:30 p.m.

1N1-1N2

PRESENT: EMS: Leaugeay Barnes, Harvey Conner, Bruce Farris, Brent Stafford
 NUR: Nancy Cook, Linda Cowan, Gina Edwards, Towana Ernst, Carol Heitkamper, Rosemary Klepper, Connie Kuebeck, Susan Mann, Judy Martin, Valerie McCartney, Beverly Schaeffer, Debbie Myers, Terri Walker
 OTA: Reeca Young, Tom Kraft
 PTA: Vicky Davidson
 STAFF: Dr. Jo Ann Cobble, Mary Ann Gundlach
 COUNSELOR: Claire Echols
 LIBRARIAN: Linda Boatright
 ABSENT: Peggy Newman, Monica Holland, Shelly Tevis

 Held office open: Lloyd Kingbury

I. Celebration:

Gina Edwards will celebrate her birthday on February 11th.

II. Introduction, Debby Martinez, and HP Division Secretary: Jo Ann introduced Debby Martinez.

III. Equipment Removal Form: Any faculty who have a laptop computer must fill out an Equipment Removal Authorization form. Mary has the forms.

IV. Branding Campaign: e-mail with specific requirements previously sent by Lisa Davis, business cards, log, website, stationary, etc: Jo Ann talked about the College branding campaign. She reminded everyone they would need to “empty” their “frequent contacts” e-mail file.

V. Immunization Simulation, April 26: Oklahoma City County Health Department will be conducting a pandemic exercise at three malls throughout the city. They will be using students, staff, and faculty as patient volunteers. “Patients” will go to the gym for immunizations from 11:00 – 2:00.

VI. General Counsel – Confidentiality: Any e-mails received from General Counsel are considered confidential and should not be forwarded. General Counsel should not be quoted as the reason for taking/not taking specific actions.

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- VII. **Brown Bag Sessions: “Next Steps”, February 16, 12:30-1:30:** February 9th listed incorrectly.
- VIII. **Affective Domain/Professional Behavior, New England Journal of Medicine**
Article: Jo Ann handed out the article and briefly discussed it..She emphasized the importance of requiring appropriate affective behavior from all students.
- IX. **Academic Affairs Reorganization:** It is not finalized but it is possible that the Program Directors and Department Chairs from the Divisions of Arts and Humanities and Science and Math will be taking on more responsibility to assist the Deans. It appears that these changes will be based, in part, on the way the Program Directors function in Health Professions.
- X. **Outstanding Adjunct of the Year:** Please provide your Program Director with nominations.
- XI. **Committee Reports:**
- a. **PAC – Vicky Davidson:** Dr. Sechrist interacted with members on suggestions of how we can make the College better rather than just good.
- b. **Food Service Committee – Brent Stafford:** Carson’s is our new food service company who purchased Sellers. There is a suggestion box available for any complaints/ideas. Every card that is turned in is discussed at the next meeting.
- c. **Faculty Association Committee – Vicky Davidson:** The committee needs someone from Health Professions to be a member of the Scholarship Committee. Susan Mann volunteered.
- d. **Student Retention Committee – Linda Cowan:** She states they have reports from their various subgroups. The course placement subgroup is taking extra time to make sure that the students are placed correctly. Gathered data was incorrect but that has been corrected. The Math subgroup is doing remedial things with students and is doing team teaching classes. The early alert subgroup found that 81% students are retained. The Orientation subgroup has no changes. The committee is talking about implementing an emergency textbook loan system.
- e. **Benefits Committee – Jo Ann Cobble:** Prioritized 22 items. The top of the list is the retiree support for insurance. Vicky Davidson suggested that all faculty be allowed to vote on the priority list. Jo Ann said she would forward that suggestion. There was concern that the age/make up of the committee might affect priority listings.
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XII. As May Occur:

Linda Boatright reported that the Library is now totally wireless.

Harvey Conner thanked Linda Boatright for the wonderful job she did with orientation, etc. for his Paramedic Care II class.

Tim Whisenhunt has reported that a rash of batteries have been stolen from remotes. Please be sure and secure/lock the rooms when you class has ended. If you notice anything missing please notify Security.

Meeting adjourned at 1:30 p.m.

Next meeting will be March 7, 2006 at 12:30p.m.

Respectfully submitted by:

Mary Ann Gundlach